



BOROUGH OF WILKINSBURG

COMPLAINT FORM – POLICE RELATED

Please Submit This Form In A Sealed Envelope via mail or in person To:
The Mayor Of Wilkinsburg
605 Ross Avenue
Wilkinsburg, PA 15221

Before submitting this form, please see the next page outlining the procedures involving complaints against Wilkinsburg Police Officers or the Chief of Police.

Date Submitted: _____

Complainants Name: _____

Complainants Address: _____

Complainants Phone Number: _____

Date of Incident(s): _____

Location of Incident(s): _____

Officer or Employee Involved: _____

Details of Incident(s):

(IF MORE SPACE IS NEEDED, PLEASE USE BACK OF THIS SHEET OR ADDITIONAL SHEET)

COMPLAINT POLICY AND PROCEDURE:

The Borough of Wilkinsburg and the Wilkinsburg Police Department take complaints very seriously and have established a procedure to ensure that all complaints are dealt with in a timely and professional manner. All complaints are investigated and the complainant will be notified in writing in most cases, in no more than 45 days from submission, of the results. If the incident that the complaint is arising from involves criminal behavior, in some cases it will be investigated by outside law enforcement. For complaints about non-criminal issues, the Borough has established the following policy:

Non-Criminal Complaints Involving Police Officers: Complaints will be investigated by an officer assigned by the Chief of Police. The findings will be reviewed by the Chief of the Police and the Mayor.

Non-Criminal Complaints against the Chief of Police: Complaints will be investigated by the Mayor and a report will be given to the President of Council.

Complaints should be returned IN A SEALED ENVELOPE via mail to the Mayor, or hand delivered to the administrative office of the police department. For confidentiality issues, it must be in a sealed envelope. For those who are uncomfortable delivering a complaint in person to the Police Department, you may mail it directly to the Mayor of Wilkinsburg.

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